
Francis Douglas



Memorial College

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Welcomes Applications from Groups

Young Internationals and Young International Groups

Francis Douglas Memorial College is excited to be able to welcome groups of international students, particularly Young International students. Generally the school will accept groups between the months of February and November.

Group size will usually be up to 10 boys.

Groups Students (see Code of Practice for the Pastoral Care of International Students) means:

1. International Students holding a group Visa issued by the New Zealand Immigration Service; or
2. Two or more International students studying together in New Zealand for no more than three calendar months on a group visit organized by a provider.

Francis Douglas Memorial College will provide opportunities for groups of international pupils to study at the school so as to promote an exciting and dynamic teaching and learning environment for all students. Francis Douglas Memorial College will achieve this by:

- Providing programmes appropriate to the learning needs, abilities and stages of development of its international pupils.
- Providing effective pastoral guidance and support for all international pupils.
- Employing trained, qualified and registered staff, to work on ESOL programmes.
- Recruiting subject teachers with ESOL qualifications and support staff members wishing to gain ESOL qualifications.
- Promoting language learning throughout the school.
- Providing appropriate facilities and resources.

Programmes

The School will offer both classroom based opportunities and cultural/activity based programmes to international groups of students. The itinerary, purpose and intended outcomes for each group will be confirmed in writing between the school and the group organizer/representative prior to confirmation of a group visit.

Group Supervision

Supervision is to be provided to all group students in accordance with Section 3 of the *Guidelines to Support the Code of Practice for Pastoral Care of International Students*. Francis Douglas Memorial College will ensure that the group supervisor has the required skills and knowledge, as outlined in the Guidelines.

1. The School policies and procedures relating to 'the Code' will apply to Group Students [see Francis Douglas Memorial College policies and procedures, Application form, International Students' Handbooks]
2. Information given to group students will be adjusted to meet the requirements of the particular group and the period of student. This information will be provided in writing.
3. An application/enrolment form will be completed for each student ensuring full contact details and any special health, learning or other needs.
 - For students under 18 years, individual forms must be signed by the parent and forms the contact between the school and the parent.
4. All group student arrangements and conditions shall be set out in an agreement to be signed by the education provider (FDMC) and the group organizer.
5. The school shall designate an appropriate person to oversee the tour operations.
6. For groups with students under the age of 18, a person will be available 24 hours a day while the tour group is contracted to FDMC.
7. A contact number will be allocated to the group for 24 hours a day contact as needed.